Leadership Portfolio
by Joshua M. Rote

Lock Haven University
- Bachelors of Science in Accounting
- Bachelors of Science in Business Administration with concentrations in: Management & International Business
- Leadership Studies Minor
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Abstract

This portfolio illustrates my leadership skills through essays, case studies, and personal experiences. I define effective leadership as good communication combined with the ability to motivate people to achieve common goals. My autobiographical sketch describes how a strong family, a college education, and baseball have shaped my character. My personal mission is to have a successful career in accounting and/or the business field.
Education & Skills

- B.S. in Accounting
- B.S. in Business Administration with concentrations in Management and International Business
- Leadership Studies Minor
- Lock Haven University Honors Program graduate
- Proficient in Microsoft Word, Excel, PowerPoint & Publisher
Experience

Lock Haven University of Pennsylvania
Computer, Printer, and Network Technician

- Work 15 hours per week at the University computer center while maintaining a full course load.
- Simultaneously manage many different computer problems as well as printer and network problems.
- Work under deadlines to help get colleagues’ information technology problems fixed efficiently.
- As part of a team in the computer department, consult on status of unfinished jobs to clear work requests that need to be done.
Autobiographical Sketch

Ever since I can remember, baseball has been a serious part of my life and I’ve learned much from it. However, my parents, coaches, friends, teammates, and college instructors have also helped me become a determined, focused, hardworking, and confident person.

Full Essay at - https://www.box.net/shared/qigmthh3qj
In this essay I discuss my goals both personally and professionally, as well as the values instilled in me by my loving parents. I think the most important part of my life is my family and my close friends. I would love to soon start my own family and fulfill my professional dream of owning my own accounting firm. Both a family and a business require attention and love. I value hard work, honesty, and responsibility in my personal and professional lives.

Full Essay at - https://www.box.net/shared/ry2b67kem0
This essay describes how effective self-presentation is important for any leader to succeed. Two characteristics that leaders should have: Self-Knowledge and Integrity. Leaders need to present a congruent image of themselves to others. I asked a few people that know me quite well how they perceive my “image.” The reoccurring answer that I received was that I am a positive, confident, happy person who is down to earth and loyal.
In this essay I describe the importance of relationships when it comes to leadership. Good leadership is characterized by great relationships with constituents. I conducted a ten question relationship building exercise with my roommate and our relationship. My findings have helped me understand how people perceive me and shown me how to have good relationship communication.
In this essay I discuss the techniques most associated with persuasive leadership and the channels leaders use to get people on board. I will also discuss my persuasive tactics and the feedback I received from my persuasive speech as I attempted to pull in followers for my project. Although my raters evaluated me as effective and pulling them into the project I offered, judges offered suggestions of using more self-interest appeals for the listeners as well as finishing my speech with a “hard close” to recruit the listener and get him or her committed to the cause.

Full Essay at - https://www.box.net/shared/lql8kdotmp
Empathy: A Focal Point of Leadership

This essay explains the importance of empathy as a key skill in leadership. Many leaders have put empathy high on their list as an essential skill. I practiced my empathy skills with classmates and friends outside of class during normal discussions and had them rate me on empathy skills. Although I was seen as very open and actively listening, suggestions from others included work on entrance form and probing where needed to understand better what is being communicated.

Full Essay at - https://www.box.net/shared/khe415ms6i
In this essay I describe various approaches when resolving conflicts including that of integrative bargaining which allows for both parties to resolve conflict in a much fairer manner. I will also describe what mediators should do in order to be effective conflict managers. I discuss feedback from participants on my role as mediator in a mock mediation.
Ethics in Leadership

This essay discusses the ways in which a leader must be ethical and the values I believe they should follow to be successful. I discuss the ethics in accounting and why these are critical for every institution in our nation.

Full Essay at - https://www.box.net/shared/4o837y699g
My service project is a continuation of my current position as the player-representative for the Baseball Booster Club here at Lock Haven University. Since April of 2009, the university baseball team has been under immense pressure to gain support and raise the necessary funds to “Keep the Dream Alive,” as we have been saying since day one. I worked and continue to work closely with the booster club trying desperately to garner support to allow future college students the chance to play collegiate baseball well after my NCAA eligibility runs out.

Full Essay at - https://www.box.net/shared/4zrz5f9ia8
In this essay, I argue that there are three different forms of leadership within the sport of baseball: delegation of authority, positional leadership and coaching/mentoring leadership.

Full Essay at - https://www.box.net/shared/l1s7028lyp
References